



**Agenda for a meeting of the Keighley Area Committee to  
be held on Thursday, 19 July 2018 at 6.15 pm or at the  
rising of the earlier meeting of the Committee,  
whichever is the latter, in the Council Chamber -  
Keighley Town Hall**

#### **Members of the Committee = Councillors**

MEMBERS OF THE COMMITTEE – COUNCILLORS		
CONSERVATIVE	LABOUR	THE INDEPENDENTS
Brown	M Slater	Hawkesworth
Smith	Abid Hussain	
Herd	Firth	
Whitaker	Godwin	

### Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS
Ali Gibbons Poulsen Rickard	Bacon Farley Lee	Naylor

## Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
  - The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
  - If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

**Decisions on items marked \* are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.**

**From:** [REDACTED] **To:** [REDACTED]

Michael Bowness

Interim City Solicitor

Agenda Contact: Jane Lythgoe

Phone: 01274 432270

E-Mail: [jane.lythgow@bradford.gov.uk](mailto:jane.lythgow@bradford.gov.uk)

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

#### **4. PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

**Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 17 July 2018.**

(Jane Lythgow - 01274 432270)

#### **B. BUSINESS ITEMS**

##### **5. NOMINATION TO LIST ASSETS AS ASSETS OF COMMUNITY VALUE - LAND AT JUNCTION OF DALE VIEW AND BEVERLEY RISE; LAND AT BACK GROVE ROAD AND WHEATLEY LANE FORMER PUBLIC CONVENIENCES** 1 - 46

The report of the Interim Strategic Director, Corporate Resources, (**Document “E”**) informs Members that the Council has received nominations to list land at the junction of Dale View and Beverley Rise; land at Back Grove Road and a form public convenience on Wheatley Lane, as Assets of Community Value under the Localism Act 2011.

The report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

**Recommended –**

- 1) That in accordance with option 1, contained in Document “E” the nomination of land at the junction of Dale View and Beverley List be approved as an Asset of Community Value on the grounds that it does meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.**
- 2) That in accordance with option 1, contained in Document “E” the nomination of land at Back Grove Road be approved as an Asset of Community Value on the grounds that it does meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.**
- 3) That in accordance with option 2, contained in Document “E”, the nomination of the former public convenience at Wheatley Lane be rejected on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.**

(Corporate Overview and Scrutiny Area)

(Nigel Gillatt – 01274 434224)

**6. CALLED IN DECISION - HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR KEIGHLEY CONSTITUENCY 2018/19**

47 - 66

At its meeting on 5 April 2018 Members of this Committee considered a report of the Strategic Director, Place (**Keighley Area Committee Document “W”**) which asked them to consider the Highway Maintenance Non-Classified Roads and Surface Dressing Allocation for the Keighley Constituency 2018-2019.

At that meeting it was resolved –

*That with the following substitution in Appendix 2 the proposed programme of works for 2018/19 as shown in Appendices 2 and 3 of Document “W” be approved.*

- The proposed scheme at Wesley Place, Silsden be replaced with the scheme proposed at St Johns Street Silsden and Wesley Place be moved to the reserve list.**

The decision of the Committee was subsequently called in and considered by the Environment and Waste Overview and Scrutiny Committee on 17 April 2018. The report of the Strategic Director, Place, (**Document “F”**) advises Members of the discussions which took place at that meeting and that the Committee resolved to refer the matter back to Keighley Area Committee with a request that the original decision be considered in light of comments made at the meeting on 17 April 2018.

**Recommended –**

**That the proposed programme of works for 2018/19 as shown at Appendix 1 to Document “F” be approved.**

(Regeneration and Environment Overview and Scrutiny Committee)  
(Andy Fisher – 01535 618297)

**7. SAFER ROADS DEVOLVED BUDGET**

**67 - 84**

The report of the Strategic Director, Place, (**Document “G”**) provides an update on changes to the apportionment of the Safer Roads Budget (recently approved by the Executive) and seeks approval for a programme of schemes in the Keighley area for 2018/19.

**Recommended –**

- 1) That the changes to the apportionment of the Safer Roads Budget (approved by the Executive on 12 June 2018) be noted.**
- 2) That the programme of Casualty Reduction schemes for 2018/19 listed in Appendices 1 and 2 of Document “G” be approved.**
- 3) That the proposed programme of Traffic Management schemes for 2018/19 listed in Appendix 3 of Document “G” be approved.**
- 4) That the progress of Traffic Regulation Order schemes for 2017/18 listed in Appendix 4 to Document “G” be noted.**
- 5) That the proposed programme of Traffic Regulation Order schemes for 2018/19 listed in Appendix 5 be approved.**

- 6) That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities, which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.
  
- 7) That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.

(Regeneration and Environment Overview and Scrutiny Committee)  
 (Simon D'Vali - -1274 431000)

## **8. COMMUNITY LED LOCAL DEVELOPMENT**

**85 - 136**

The report of the Strategic Director, Place, (**Document “H”**) provides an update on the European funded programme called Community Led Development.

**Recommended –**

**That the detail provided in Document “H” on the Keighley Community Led Local Development Programme and the investment that it will bring to the Keighley district be welcomed.**

(Corporate Overview and Scrutiny Committee)  
 (Jonathan Hayes – 01535 618008)

## **9. COMMUNITY ACTION BRADFORD AND DISTRICT (CABAD)**

**137 -  
158**

The report of the Strategic Director, Place, (**Document “I”**) provides a summary of the work of Community Action Bradford and District (CABAD) in supporting communities and voluntary organisations in the Keighley area.

**Recommended –**

**That the wide range of activities undertaken by Community Action Bradford and District to support communities and voluntary organisations in the Keighley area be noted.**

(Corporate Overview and Scrutiny Committee)

(Paul Stephens – 01535 665258)

**10. UPDATE ON FAMILY HUBS PREVENTION AND EARLY HELP IMPLEMENTATION** 159 -  
188

On 3<sup>rd</sup> April 2018 the Council's Executive Committee agreed to implement the Family Hubs model for delivering prevention and early help to babies, children and young people from October 2018.

The Director of Children's Services will present a report, (**Document "J"**) which provides an update on implementation since April 2018 with a specific focus on area based planning and issues.

**Members are asked to note the report and progress to date and to provide support and guidance on the on-going co-production of the Family Hubs offer.**

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER